



PH: 06 878 9773 - FAX: 06 878 9783 - WWW.PAKIPAKI.SCHOOL.NZ

TE KURA O PAKIPAKI

P – Persevere to succeed

A – Achieve Excellence

K – Kotahitanga, Whanaungatanga

I – I am my tipuna, I am my marae, I am Pakipaki

MISSION STATEMENT

Te Kura o Pakipaki is where parents wish to have their children educated because of its Character, Uniqueness and Standing in the Community for Te Reo Maori, Cultural, Spiritual, Educational, Art and Sporting Achievements



Informed strategic planning guided by – Board of Trustees and Staff

TE KURA O PAKIPAKI

THE NATIONAL EDUCATION PRIORITIES

NATIONAL EDUCATION GOALS

NATIONAL ADMINISTRATION GUIDELINES

NZ CURRICULUM FRAMEWORK

COMMUNITY CONSULTATION

SCHOOL REVIEW

NATIONAL STANDARDS – READING, WRITING, MATHS

Guiding Principles

The need's of the children and their learning shall be the focus of this charter. By following the guiding principles of The Charter, the Board of Trustees will ensure that all students are given an education, which enhances their learning, builds on their needs and respects their dignity to reach their full potential and meets all the National Priorities. All school activities will be designed to advance these purposes.

This will be achieved through a partnership between The School, its Community and the Minister under the provisions of the Education Act.

The Board of Trustees will take all reasonable steps to ensure that the school meets the goals and objectives of this charter within the resources and time available to it.

Our Mission Statement

Te Kura o Pakipaki is where parents wish to have their children educated because of its Character, Uniqueness and Standing in the Community for Te Reo Maori, Cultural, Spiritual, Educational, Art and Sporting Achievements.

Vision

“To Promote Life Long Learning”

Values:

We believe:

- all children are learners
- a positive and caring environment enhances children's learning.
- high expectations influence children's achievement
- that positive self esteem plays a key role in – achievement, behaviour, productivity for all
- that working together with parents and the community will provide the best outcomes for children
- effective classroom and playground management systems provide success in children's learning and creates a safe learning environment
- Student Graduate Profile
- that upskilled and effective teachers are essential to children's achievement

Special Character

- Te Kura o Pakipaki is a grade U2 STATE Full Primary School catering for children from Year 1 to Year 8. Te Kura o Pakipaki officially opened in 1907 and celebrated their 75th Jubilee in 1982 and 100th Jubilee 2007. There are 3 existing Marae in the community namely, Mihiroa, Houngarea and Taraia and many others nearby with the majority of children, parents and caregivers having tribal affiliation to them all, as most are of Ngati Kahungunu descent. There are several churches in the district where the majority of denominations are catered for.
- All our children are expected to study our Local History. This study includes The Takitimu Canoe, stories of Tamatea and Kahungunu as their main Tipuna Whakapapa (Genealogy), locally to Te Whatuiapiti and other local hapu. Other noted Tipuna also studied are Rongokako, Tamatea-Pokai-Whenua, Taraia, Hine-te-moa and Rongomaiwahine. Others will be noted in whakapapa eg. Maunga-Kahuranaki, Te Mata o Rongokako, Awa-Tukituki, Ngaruroro, Tutaekuri, Awanui Roto, Poukawa and Te Matau a Maui. It is important to recognise the whakapapa to the whenua Kakirawa where the school is sited and the gifting of the land by Puhara Urupene.

TE KURA O PAKIPAKI

- Children are expected to know their own identity — tribal and sub-tribe. Local stories and legends will also be taught to the children, such as the development of forest to farmland and reverse (pine plantation) as well as Pekapeka, industries, great events- 1931 HB earthquake, eruptions, meat and wool industry, orchard/fruit and grape growing and wine industry.
- PakiPaki have a community that promotes whanautanga and tikanga Maori. It practices tikanga at the three Marae and the tangata whenua are a close whānau community.

Cultural Diversity

“Pride in being Maori”

Te Kura o Pakipaki does this by helping our children to continue:

- to know their whakapapa and embrace who they are as young Maori leaders and also to be proud of who they are.
- to develop their tikanga Maori and know their expectations during different ceremonies at a Marae from a Rā whānau to a Tangihanga.
- to promote and develop their te Reo Māori so that they are able to speak and understand te Reo Māori.
- to provide experiences in Ngā Tikanga o tātou Mātua Tipuna; and
- to embrace whakawhānautanga in the kura so there is a whānau feeling amongst the children especially tuakana / teinā.

Te Kura o Pakipaki provides opportunities for pupils to achieve in both Te Reo Maori and English.

- Bilingual – levels 2 in Junior, Middle and Senior Classrooms

Kapahaka and Music are promoted and encouraged throughout the school and is an integral part of all programmes.

Teachers are encouraged and supported to up skill themselves in Te Reo Māori.

The above practices further support the guiding principles of KA HIKITIA *Managing for Success* and teachers will develop their knowledge of Te Marautanga Māori where the overarching strategic intent is:

- Māori students enjoying education success as Māori.

Our Goals

TE KURA O PAKIPAKI

- (a) To ensure that our students are equipped to succeed in life, make positive choices and also to be confident in who they are as young Maori leaders.
- (b) To reflect the aspirations of our children, parents and community.
- (c) To take our children into the community for hands-on experiences.
- (d) To build and communicate relationships with the community and promote whānautanga.
- (e) To make Te Ao Maori me ōna tikanga, Literacy, Numeracy, Physical Education, Healthy Eating a Priority.
- (f) To provide regular professional development for our staff so that their knowledge is regularly upskilled.
- (g) To continue exploring the possibilities of new educational opportunities and providing financial assistance and resources to achieve these priorities.

The National Education Priorities

Achievable Success for All

- All our pupils at Te Kura o Pakipaki have the opportunities to achieve successfully in both Te Ao Māori and Pakeha.
- Our planning is based on the aims and objectives of the New Zealand Curriculum.
- We emphasize the **Student Graduate Profile / Mission Statement** and resource our school with personnel, materials and equipment the children need.
- We cater for a diversity of learning styles and techniques. We incorporate a variety of teaching approaches, into all learning areas
- We celebrate all successes and build on our children's individual needs.
- We provide a wide and exciting range of learning both in and beyond our classroom walls.
- We go outside the box to achieve successfully.

TE KURA O PAKIPAKI

National Priorities	Documentation/ Policy/ Procedures	Te Kura o Pakipaki will:
Success for All	NZ Curriculum National Curriculum Statements Curriculum Delivery Policy School Teaching Beliefs and Charter	Provide sequential delivery of the curriculum to ensure all students have the opportunities to develop identified knowledge and skills. Encourage the development of appropriate values and attitudes through classroom expectations and staff role models.
A Safe Learning Environment	Safety, Health, Property, Discipline, Complaints, Sexual Harassment and Protected Disclosures Policies, Safety checklists. Behaviour Management procedures	<p>A Focus on Children:</p> <p>The children are well cared for and this is noticed in their appearance and lunches, which are at an accepted health level. Dental and medical services are available at the school on a regular basis and the school is complimented with a Medical Room and a Mobile Dental Caravan. Children have a very high self-esteem of themselves. Their confidence is built up by participating in cultural groups. They are also taught at school to have 'Pride' in themselves and others. Several have been taught at Te Kohanga Reo or through parents and grandparents to achieve the above. Hence, there is strength in Maori language, Maori culture, spiritual well being, self-esteem and pride in being a Maori. Our teaching staff are caring, culturally sensitive professionals, who share common aims in the education of our children. They endeavor to promote positive self-esteem and pride in culture and heritage. They encourage the children to reach their fullest potential, emotionally, physically, mentally and socially. Their mission is to educate, to communicate, to motivate, to participate and to tolerate.</p> <p>We have a wide range of outside agencies supporting the school. These include; The Iwi Nurse, Public Health Nurse, School Dental Mobile Service, Special Education Service, Curriculum Advisory Service, Police Service, Social Services, Audio/ Visual Testing Service and Mobile Hearing Clinic.</p>
Improving Literacy and Numeracy	Mathematics and English delivery statements Mathematics and English Resourcing Staff Professional Development	<p>Te Kura o Pakipaki ensures that priority is given to improving student achievement in literacy and numeracy by targeting students at risk as seen in our targets. Strategic goals and annual targets have had and will continue to be a priority in literacy and numeracy. Ongoing professional development in literacy and numeracy is available on an ongoing basis and reflects the actions needed to meet targets. The school employs specialist teachers and teacher aides to assist in meeting targets.</p> <p>Members of the learning community have a general expectation for the children to learn well in both languages. To be comfortable and fluent in both of them and the desire that each child develop academically, physically, emotionally and spiritually. To do this they expect a good education for their children in Reading, Writing and Mathematics.</p>
Better Use of Student Achievement Information	Assessment Policy Self Review Curriculum Data collection systems Pupil Achievement Reports -	PakiPaki gathers comprehensive achievement data in order to evaluate the progress and achievement of students and guide future planning and teaching. The school continues working to use better assessment techniques to facilitate better learning outcomes. Specialist teachers are utilized to ensure data collection is valid and reliable. Paki Paki School

TE KURA O PAKIPAKI

	BOT/Community	recognizes the National Standards and reports student achievement against these.
Improving Outcomes for Students at Risk	RTLB and RTLit Agreements Individual Educations Programmes,(IEP) Referral Procedures	Identify programmes of intervention utilizing appropriate staff to meet the needs of pupils with specific needs which place them at risk of not achieving
Improving Maori Outcomes	Consultation with Te Kura o Pakipaki Community RTM Guidance <i>Ka Hikitia Managing for Success</i> <i>Te Marautanga, Student Graduate Profile</i>	Improving <i>Student Achievement</i> has been a priority for the school. The use of National Assessment Tools and Professional Development is helping in improving outcomes for all. Achievement data is gathered, analysed and used to identify students at risk. Programmes are then developed to meet their needs. Outside organizations are utilized to help assist the school to improve outcomes.
Providing Career Guidance	Attitudes and Values programme, Social Studies programme. Use of Community Resources Leadership Yr7/8	All year 7 and 8 children at Te Kura o Pakipaki are provided with Leadership guidance in the context of unit studies. e.g. Role Models presenting Duffy Books, Co-ordinate School Committee-Hangarua, Peka Peka, Hakinakina & Hauora. They are always exposed to visitors and encouraged to participate in organizing school events. We promote and have Duffy in Home Book HERO AND HEROINE ASSEMBLYS every Term and these people really inspire our children to achieve in their education to get a good job. All students are encouraged to have strong self-belief in their abilities and aspirations. There is also an aspect included in all units relating to Careers and Opportunities.
Reporting	Reporting to Parents in writing in plain language twice a year, against the National Standards. Reporting to Community and Open Door Policies. Assessment procedures. Documented evidence of pupil progress and achievement.	Achievement information on whole school achievement and groups of students e.g. boys and girls, will be reported on to the Board of Trustees and parents after each formal analysis. The gathering of information will be consistent and transparent. Individual achievement information will be recorded and discussed by way of student reports, parent interviews and individual profile records. As well as the above the community and parents are kept informed with a regular school newsletter on Friday's. Input of our Kaumatua and grandparents are valued as they are the stable influence of our school in decision making, in things we do and the way we think.
Providing for Gifted and Talented	Gifted and Talented Procedures Participation in Cluster Enrichment Days	Use acknowledged effective teaching strategies to enable gifted/talented students to develop specific abilities further and provide for their social needs
Physical Education	Health and PE Programme EOTC documentation and programme Promoting Participation in Team sports Physical Activity Leaders (PAL)	Provide opportunities that encourage active participation by all students on a regular basis in physical activities. Provide resources for students to enjoy developing skills and knowledge using appropriate equipment. Staff will have access to appropriate Professional Development opportunities to develop skills to meet student needs that incorporate the RAMS form

COMMUNITY CONSULTATION

Te Marae o Pourerere:

- The Marae have kindly donated the use of its van with the requirement that it is driven by a licensed driver of the age of 25 or over. The van is legal and is insured by the Marae. It is a private vehicle being used by the school. The parents of the children who use the van pay a koha to ensure that the petrol cost are being met. Whanau members (Lola) have offered to do the run. The van is not being maintained by the school however it is an effective way to keep our absences to a minimal.

Charter Consultation:

- 2014 Charter was extensively redeveloped by Board and Staff. Communities were encouraged to comment. In 2014 further community comment has been invited.

Panui

- A weekly newsletter is available to all School families, Board Members and Local Kaumatua. This has been extended to include local Marae Committees and Extended Whanau of the Kura. The school welcomes feedback on any issues raised in the newsletter. In addition fliers are regularly sent out to school families on matters of urgency that are relevant only to them. Students will have a huge input in what goes into the School Newsletter. Each class will contribute to the newsletter weekly in terms of students' work.

Maori Consultation:

- Boards of Trustees and Staff have an extensive knowledge of Tikanga Maori. This is imbedded in the planning & policy development.

Reporting and Open Door Policy:

- Parents are regularly consulted informally. For each pupil a written report in plain language will twice a year inform whānau of progress against the National Standards. Parents can and do make use of the school's Open Door Policy to discuss issues with staff.

TE KURA O PAKIPAKI ANNUAL PLAN 2014

CURRICULUM

As a kura focus on Te Reo Maori and Inquiry learning,
Paki Paki Curriculum developed for our kura.
The option to be operating at level 1 or 2 immersion.
Marautanga Curriculum developed as the curriculum of choice.
National Standards to be implemented. A Marau-a-kura to be developed.
Introduce and develop Tataiako focus on Wananga, Ako, Whanaungatanga, Tangata whenuatanga, Manaakitanga o Te Paki Paki.
Student Achievement will be the core kaupapa of the school. Regular data analysis of Reading, writing and numeracy throughout the kura. Compare data to the National Standards.
Report to BOT, reflect and discuss the next learning step.

HEALTH AND SAFETY

Promote Sports: Swimming, Softball, Volleyball, Basketball and Netball coaching, 7's Tournament.
Teach skills according to the focus of the sporting events. Athletics, Gymnastics, Touch, Cross country are all areas to focus on as a kura as well.
Ensure that the school is prepared for Civil Defence emergencies and / or other crisis.
Promoting Healthy Eating: Fruit in Schools, Healthy Lunch Boxes and Breakfast Kick Start Programme, Promote healthy kai in the canteen. Encourage Maara kai. Provide lunch for tamariki with no lunch from Kids Can
Protection from the UV rays promote sunhats to be worn outside.

FINANCE

Reports:
Positive financial end of year. Increase the reserves to \$30,000.
All classes will have Interactive white boards and tablets to implement their classroom learning.
Staff PD for Te Reo Maori with Hunny Williams weekly.
Purchase of library books to support curriculum delivery in Te Reo Maori and reading English.
On-going fundraising / ventures.
All tamariki will have an ipad to use
All classes will have an Interactive Whiteboard
The sandpit and the mara kai will have sun shades.
A new climbing tower will be built in the playground.

SELF REVIEW

BOT will use our school's self-review schedule a
Ongoing update of **Annual Development Plan**
Continue ongoing review of **Policies** in reference to the **NAGS**
Review and update **5yr Strategic Plan**
Regularly review **Longitudinal Review / Action Plan / Targets**
Discuss the progress of at Risk tamariki and their next learning step.
Review **Budget** regularly and review **Annual Staff Appraisals** and **Performance Management**
Full Review of our 2014 School Charter

COMMUNITY

Tikanga Maori: Paki Pakitanga, Whakapapa, Kawa, Woirua, Whanaungatanga, Local Marae visits, link to Kohanga Reo. Our kura will know everything about our rohe and they will wananga at all the Marae.
Growing the school roll: Identify local pre-schoolers and encourage early childhood education. Continue to deliver the School's Prospectus to potential students. Send out Newsletters to the village.
Reporting to Parents: Develop Interviews, Reports, Informal Meetings/Calls that relate to National Standards or Nga Whanaketanga. The tamariki lead part of the parental discussions.
Te Māra Garden Project apply for funding for shade.
Pekapeka Wetlands consultation with Girvan

PROPERTY

Renovate: School Sick-Bay and put in new wall paper and duvet cover. New curtains throughout the whole school. Entrance steps and plants changed.
Purchase **new chairs and desks**.
Install: a ceiling window in the corridor of the staff toilets.

ADMINISTRATION

Continue **profiling the school**
Keep and **update data base** of projected enrolments
Continue to **maintain** school data base
Relocate stored records in new allocated area
Continue to monitor and report on **school attendance**
Professional Development for secretary: Imprest accounts

TE KURA O PAKIPAKI SELF REVIEW SCHEDULE

	Term 1	Term 2	Term 3
Every year review: Policies and Procedures	NAG 1 Curriculum NAG 2 Self Review	NAG 3 Personnel NAG 4 Property and Finance	NAG 5 Health and Safety NAG 6 Legislation
Curriculum Development and Review	As per Curriculum Strategic Plan		
Term 4 Review/Develop	<ul style="list-style-type: none"> • Review Asset Register • Job Descriptions • Performance Agreements and Appraisals completed • Staff development plan for following year • Analysis of targets for reporting • Budget • Charter review • Curriculum Review 		

SUPPORTING POLICY

During 2014 the school will review the policies and statements that have been adopted in 2014, as listed below:

CURRICULUM:

- Curriculum Delivery Policy
- Assessment and Evaluation

SELF REVIEW:

- Board of Trustees Self Review Policy
- Annual Development Plan & Long Term Strategic Plan Policy (in this Charter)

PERSONNEL:

- Personnel
- Appointments
- Concerns and Complaints Policy
- Classroom Release Time
- Performance Management Policy
- Principal's Appraisal Policy

FINANCE AND PROPERTY

- Finance Policy (including Fraud)
- Property Policy

HEALTH AND SAFETY

- Health and Safety
- Sexual and Physical Abuse

ADMINISTRATION – LEGISLATION

- Legislation
- Treaty of Waitangi Policy

REPORTING

- The Te Kura o Pakipaki planning year ends on the 31st December
- The Analysis of Variance will be completed in time for Annual Audit being no later than 31st March.
- After community consultation an updated school Charter will be forwarded to the Ministry no later 1 March

ADDITIONAL SUPPORTING DOCUMENTATION:

- Annual Budget
- Financial Reports
- Te Kura o Pakipaki 10 Year Property Plan (Reviewed in 2013 and accepted yet by Ministry of Education)
- Policies and Procedures
- Asset Register
- School Handbook
- Annual Report

PAKI PAKI STRATEGIC AIMS 2014 – 2016

As a result of community consultation, the analysis of school wide achievement data and information, the analysis of variance and the self-review process the board has identified the following strategic aims:

Aims	2014	2015	2016
1 All students effectively access the New Zealand Curriculum as evidenced by achievement against the National Standards. Te Reo Maori and IT is a focus along with Numeracy and Literacy	<p>The principal and staff have fully developed and implemented an effective moderation process across the school for National Standards with all review aspects from 2013 fully incorporated.</p> <p>Quality information is provided to parents in regards to their children's progress and achievement in relation to National Standards and includes incorporating where appropriate identified changes from the parent consultation.</p> <p>Data is collected and analysed in Mar, June, September and November. The board is provided with progress and achievement information in relation to National Standards at least twice a year.</p> <p>Teachers confidently use the National Standards to make judgements which advance students through appropriate learning steps.</p>	<p>The board is aware of the updated moderation process across the school for the National Standards.</p> <p>Staff Curriculum Professional Development is updated and implemented in regards to children's progress and achievement in relation to National Standards.</p> <p>Teachers develop their confidence to use the National Standards to make judgements which advance students through appropriate learning steps and with PD are able to moderate as well.</p>	<p>Students and staff are more confident with the National Standards and are aware of the appropriate levels.</p> <p>Staff is more familiar with moderating using the National Standards. They are collecting student voice and are reflecting on what they are teaching whilst using the student voice.</p>

TE KURA O PAKIPAKI

<p>AIMS</p> <p>2 The board will promote effective engagement and positive relationships with parents, families and whanau that is focused on student progress and achievement</p>	<p>2014</p> <p>Continue to build positive relationships with parents and have a list of specific families to contact. Introduce the school's website and share it with the BOT as well as parents.</p> <p>Create a Community Survey that will encourage the parents to reflect on their child's learning and the types of programmes that our school has to offer. The questions will be centred around the child and their happiness at our school. The opportunities that our school offers may also be discussed as we may need to change or alter some opportunities.</p> <p>The survey is discussed and the results are collated. All areas in the survey will need to be discussed to determine what our parents are sharing.</p> <p>New goals are created from the survey that is centred around the child, parents, staff and community</p>	<p>2015</p> <p>Share and listen to their specific parent's concerns or ideas ensuring that they maintain their professional roles as a Board member. Continue to build positive relationships with these parents.</p> <p>The 2013 Survey is constantly referred to when we are planning or developing school outcomes.</p> <p>New goals are created from the survey and these are shared with the staff and parents.</p> <p>New school initiatives are developed from the board and discussed with their specific parents. There are opportunities to share ideas regularly with the board, parents and staff.</p>	<p>2016</p> <p>Ensure there is positive communication amongst the parents, BOT members, staff, Principal and community.</p> <p>Create another Survey that targets community and whanau response. Use the 2014 Survey as a guide line.</p> <p>Provide opportunity for the community and whanau to reflect and give their feedback about the learning of their tamariki and how the kura functioning.</p> <p>New goals and school initiatives are created from the board and discussed as a kura and a whanau.</p>

TE KURA O PAKIPAKI

The 2014 Analysis of Variance sent and ratified on the 7 March.

Te Kura o Pakipaki will lodge a copy of its annually updated Charter to the community and the Ministry of Education by the Friday 28 February. The Analysis of Variance will include the outcomes of the previous year's targets and the annually updated targets for improvement.

.....
Barbara Smith
Chairperson

.....
Jessica Munro
Principal

TE KURA O PAKIPAKI